



GROUP LEADER TASKS:

- Send in your application and deposit/payments (see application for full schedule and details)
- Sign up for Remind to receive announcements
- Download the Preparation Booklet (available online in February)
- Confirm your covenanted number with us by March 1 and keep us updated on additional numbers
- Sign up for a virtual meet & greet in March/April for participants, parents, etc.

FORMS:

Forms are available online at www.hintoncenter.org. As the leader, you are responsible for making sure individual forms are completed.

Summer teams: All forms are due NO LATER THAN MAY 15th.

August - May teams: All forms are do NO LATER THAN 15 DAYS PRIOR TO YOUR ARRIVAL.

GROUP LEADER COMPLETES:

- Group roster & travel information
- Dietary form
- Group skills/interest sheet
- Tshirt pre-order form

INDIVIDUALS COMPLETE:

- Registration form (includes sensitivity guidelines)
- Medical consent and liability form

A FEW NOTES:

- We're here to help! Don't hesitate to ask questions.
- The Preparation Booklet should be your best friend as you get ready to come... or at least something you have pretty handy! :)
- We'll have a pre-arrival meeting for you and all adults the Thursday before you come. It's on Zoom at noon EST.
- You'll be asked to download GroupMe before your arrival at Hinton.